



Sitka Trail Works, Inc

801 Halibut Point Road, Sitka AK 99835

Phone: 747- 7244 email: trail@sitkatrailworks.org

Lynne Brandon, Executive Director

2018 Sitka Trail Works Board Member Responsibilities

- Board members support the mission of Sitka Trail Works. “To contribute to the overall health of the community through the development, maintenance and promotion of a comprehensive trail system.”
- Board members HAVE FUN by enjoying their role and taking pride in being part of a model nonprofit organization
- Board members understands the time commitment, and
 - o Attends the monthly Board meeting - These are held the third Thursday of the month from 12-1:30 PM at Centennial Hall. Lunch is provided and meeting materials are supplied. Total meeting time is 16.5 hours per year. Board members travel and may occasionally miss a meeting. This is understood.
 - o Leads at least 2 weekend hikes, this can take up a total of 16 hours if they are both all day hikes.
 - o Attends and assist with the Fall Annual Meeting pot luck dinner.
 - o Maintains current CPR and 1st Aid. STW will pay for expenses but this training requires 8 hours once every 2 years.
- To be a great Board member we hope you will
 - o Become familiar with the Sitka Trail Plan and the annual goals from the Strategic Plan
 - o Become familiar with the Bylaws and how non-profits function
 - o Support the Sitka Trail Works staff
 - o Actively participate in policy making
 - o Work with the board of directors to resolve any differences that may occur.
 - o Monitor the financial operations
 - o Lead the community of trail supporters by example and personally provide financial support at a level you consider meaningful.
 - o Assist with Board fund raising.